



## **Volunteer Tutor Application**

**Parkdale Project Read (PPR)** is a community-based organization offering free literacy services free of charge to adults (age 18 and older) who are fluent in English. We believe that literacy is much more than reading and writing, it includes building confidence, speaking out, health and wellness, taking on new challenges, conflict resolution, and relationship building.

PPR supports people in achieving their learning goals by creating a place where they can explore new possibilities, move forward in their lives, and become more active in their communities. We provide programming that encourages learners to bring their whole self (body, mind, emotions, and spirit) to learning.

We are seeking volunteers (ages 19 and older) to serve as one-to-one tutors for adult literacy learners. The time commitment is 2 hours a week, for at least one year.

Volunteers will support learners to develop their reading, writing, basic math and computer skills. We are especially in need of volunteers who have experience working with consumer/survivors of the mental health system.

### **Responsibilities:**

- Attend all dates of the mandatory Tutor training
- Support learners in working toward their short-term and long-term learning goals
- Commit to meeting with a learner for 2 hours per week, for at least 1 year
- Create a supportive and encouraging learning environment for learners
- Consult with PPR staff for support and resources

### **Skills and Qualifications:**

- Work and/or volunteer experience with marginalized communities
- An awareness of anti-oppression and social justice issues
- Experience with literacy and/or adult education
- Excellent communication skills
- Familiarity with the Parkdale community is an asset

Please return your application to 1209 King St. West, Unit 2 or email [jo@parkdaleprojectread.org](mailto:jo@parkdaleprojectread.org)

This position is best suited for those who have already have volunteer experience with marginalized communities. Please note that due to the number of applications we receive, we will only contact those applicants selected for an interview. Interviews are scheduled a few weeks before our quarterly Tutor Training sessions. - *Thank you for your interest in PPR.*

**Volunteer Tutor Application**

Volunteer Tutors at Parkdale Project Read must attend all dates of the Volunteer Tutor Training. We request a one-year commitment for a minimum of two hours a week.

**Date:** \_\_\_\_\_ **Received (For Office Use):** \_\_\_\_\_

**Contact Info:**

Name:

Occupation:

Address:

Phone number:

Email:

How did you learn about PPR? \_\_\_\_\_

1. Why do you want to volunteer at Parkdale Project Read?

2. What is your definition of community-based adult literacy?

3. Please tell us about your work and/or volunteer experience related to adult literacy.

4. What are some of the challenges faced by adult literacy learners in Parkdale?

5. Please tell us about your experiences with adult education.

6. Please tell us about your understanding of anti-oppression and social justice issues.

7. At Project Read, you will be working with people from different backgrounds, beliefs and values. How do you think your background will be different from the background of people you will be tutoring?

8. How would you deal with these differences?

9. List three qualities that you think are important for an adult literacy tutor to possess. Please explain why.

10. What skills and experience do you possess, that will support your role as a literacy tutor?

11. Do you have any other comments?

**Availability Info:**

PPR is open Monday to Thursday 10 am to 8 pm. Please indicate if you are available to volunteer during these times:

|           | <b>Morning</b> | <b>Afternoon</b> | <b>Evening</b> |
|-----------|----------------|------------------|----------------|
| Monday    | _____          | _____            | _____          |
| Tuesday   | _____          | _____            | _____          |
| Wednesday | _____          | _____            | _____          |
| Thursday  | _____          | _____            | _____          |

Please provide two references whom we may contact (co-worker, friend, supervisor, or employer). Please do not list a family member.

Name: \_\_\_\_\_ Relationship to you: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship to you: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_

*I hereby confirm that all information in this application is true and accurate. I authorize PPR to contact my references:*

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Emergency Contact Information**

Name: \_\_\_\_\_ Relationship to you: \_\_\_\_\_  
 Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Please note that due to the number of applications we receive, we will only contact those applicants selected for an interview. Interviews are scheduled a few weeks before our quarterly Tutor Training sessions.

*Thank you for your interest in PPR.*